CITY COUNCIL/CEMETERY DISTRICT - MEETING (CCR)

WEDNESDAY, JUNE 11, 2025

Closed Session: 5:00 PM | Regular Session 6:00 PM

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595

Ashlee DePhilippo - Mayor/ Chair | District 5
Carlos Marquez - Mayor Pro Tem/ Vice Chair | District 1
Bridgette Moore - Council Member/ Trustee | District 4
Joseph Morabito - Council Member/ Trustee | District 3
Dustin Nigg - Council Member/ Trustee | District 2

Chris Mann, Interim City Manager/General Manager
Thomas D. Jex, City Attorney/District Counsel

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

NOTICE:
City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – CLOSED SESSION - 5:00 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

CLOSED SESSION

Presented By: Thomas D Jex, City Attorney

RECOMMENDATION:

1.The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: Northwest corner of Bundy Canyon Rd. and Tulip Ln; APN: 366320053
Agency negotiators: Interim City Manager Chris Mann
Negotiating parties: BUNDY CANYON 38
Under negotiation: Instruction regarding price and terms of payment.

2. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation.

Title: Interim City Manager.

3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: 32555 McVicar Street, Wildomar CA (APN 380-530-014)
Agency negotiators: Interim City Manager Chris Mann
Negotiating parties: Gina and Ruben Castanon
Under negotiation: Instruction regarding price and terms of payment

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL
Council discussion and determination on whether an absence is excused.

FLAG SALUTE

MOMENT OF SILENCE AND REFLECTION

PRESENTATIONS
1. Recognition: Jesse Rogers
2. Recognition: Employee of the Year 2025 - Dustin Wyatt
3. Acknowledgement: PV Maintenance, Inc.
4. Acknowledgement: Inland Empire Landscape, Inc.

DEPARTMENT REPORTS

Planning Department Report
Presented By: Abdu Lachgar, Planning Department

PUBLIC COMMENTS
*This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda. Per the Brown Act, City Council members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.*

APPROVAL OF THE AGENDA AS PRESENTED
The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1. CONSENT CALENDAR
All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Minutes - May 5, 2025 - Special Closed Session Meeting
Presented By: Janet Morales , City Clerk's Office

RECOMMENDATION:
Approve the minutes as presented.

1.2 Minutes - May 14, 2025 - Regular Meeting
Presented By: Janet Morales , City Clerk's Office

RECOMMENDATION:
Approve the minutes as presented.

1.3 **May 2025 City Warrant Register**
Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:
Approve the following:

For Fiscal Year 2024/2025:
1. Warrant Register dated 5-1-2025 in the amount of $57,167.95.
2. Warrant Register dated 5-5-2025 in the amount of $9,000.
3. Warrant Register dated 5-8-2025 in the amount of $93,597.57.
4. Warrant Register dated 5-13-2025 in the amount of $1,181.32.
5. Warrant Register dated 5-15-2025 in the amount of $1,249,882.58.
6. Warrant Register dated 5-22-2025 in the amount of $385,817.58.
7. Warrant Register dated 5-29-2025 in the amount of $75,329.18.
8. Wire Transfer Register dated 5-31-2025 in the amount of $135,949.95.
9. Payroll Register dated 06-01-2025 in the amount of $590,088.10.

1.4 **April 2025 City Treasurer's Report**
Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:
Approve the Treasurer's Report for April 2025.

1.5 **2nd Reading of Ordinance 251 designating the Fire Hazard Severity Zones and approving the map entitled City of Wildomar Fire Hazard Severity Zones dated March 24, 2025.**
Presented By: Paul Leach , Fire Department

RECOMMENDATION:
Adopt an Ordinance entitled:

ORDINANCE NO. 251
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, TO DESIGNATE FIRE HAZARD SEVERITY ZONES PER CALIFORNIA ASSEMBLY BILL 211 AND GOVERNMENT CODE 51179

1.6 **Adoption of the FY2025-26 GANN Limit**
Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:
Adopt a Resolution entitled:

RESOLUTION NO. 2025 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-26

1.7 **Resolution Approving Certain Contracts And Authorizing the City Manager to Execute the Preapproved Contracts**
Presented By: Heidi Schrader , Administrative Services Department

RECOMMENDATION:
Adopt a resolution entitled:

RESOLUTION NO. 2025 -____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, PREAPPROVING THE MOU CONTRACT AS TO FORM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE PREAPPROVED CONTRACT

1.8 **FY2025-26 Wildland Fire Protection Agreement**
Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:
Adopt a Resolution entitled:

RESOLUTION NO. 2025 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE AGREEMENT WITH THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) FOR WILDLAND FIRE PROTECTION SERVICES FROM JULY 1, 2025 TO JUNE 30, 2026

1.9 **Cooperative Agreement with Riverside County Flood Control and Water Conservation District and CRP/CWR Westpark Project, LLC, a Delaware limited liability company, Project No. 21-0075 Parcel Map No. 36612**
Location: Westpark Street between Despaqualle Road and Catt Road
Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:
Authorize the City Manager to execute the Cooperative Agreement with Riverside County Flood Control and Water Conservation District (District) and CRP/CWR Westpark Project, LLC, a Delaware limited liability company (Developer)

1.10 **FY 2025-26 List of Projects for the SB1: Road Repair and Accountability Act of 2017**
Location: Citywide
Presented By: Cameron Luna , Public Works/ Engineering Department

RECOMMENDATION:
Adopt a Resolution entitled:

RESOLUTION NO. 2025 - ____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

1.11 Vendor Booth Fee Waiver for National Night Out Event

Presented By: Daniel Torres , Community Services Department

RECOMMENDATION:

Waive the vendor application fee for all Sales and Informational Booth Vendors participating in the National Night Out event. In lieu of the standard application fee, vendors will have the option to enhance the event through one of the following contribution methods:

- Sales Vendors may choose to either pay the standard application fee or donate an item valued at $30.00 to the Riverside County Sheriff's Office to be used as a raffle prize for event attendees.
- Informational Vendors may choose to either pay the standard application fee, provide an interactive activity at their booth, or donate an item valued at $15.00 to support the event.

1.12 Delegation of Authority for the Approval of Plans

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOLUTION NO. 2025 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DELEGATING DISCRETIONARY AUTHORITY TO THE CITY MANAGER, PUBLIC WORKS DIRECTOR, COMMUNITY SERVICES DIRECTOR, CITY ENGINEER AND ASSISTANT/DEPUTY CITY ENGINEERS TO APPROVE PLANS AND DESIGNS FOR THE CONSTRUCTION OF OR IMPROVEMENTS TO PUBLIC PROPERTY FOR PURPOSES OF DESIGN IMMUNITY PURSUANT TO GOVERNMENT CODE SECTION 830.6

2. PUBLIC HEARINGS

2.1 Public Hearing for 2024 Delinquent Trash Charges

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOLUTION NO. 2025 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE REPORT OF DELINQUENT TRASH ACCOUNTS AND REQUESTING THE DELINQUENCIES BE PLACED ON THE PROPERTY TAX ROLL

3. GENERAL BUSINESS

3.1 **City of Wildomar Pay Plan and Compensation Study**
Presented By: Emily Wolf , Administrative Services Department

RECOMMENDATION:
Receive and file the report on the City of Wildomar's Pay Plan structure and the Compensation Study completed in Fall 2024, and provide direction to staff as deemed appropriate.

3.2 **Cost of Living Adjustment and Adoption of Updated Pay Plan**
Presented By: Emily Wolf , Administrative Services Department

RECOMMENDATION:
Adopt a Resolution entitled:

RESOLUTION NO. 2025 - ____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING A COST-OF-LIVING ADJUSTMENT AND APPROVING THE UPDATED PAY PLAN EFFECTIVE JULY 1, 2025.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

3.3A **Adoption of the FY2025-26 and FY2026-27 Proposed Biennial Budget**
Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:
Adopt a Resolution entitled:

RESOLUTION NO. 2025 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE ADOPTION OF THE FY2025-26 & FY2026-27 BUDGETED REVENUES AND EXPENDITURES AND THE SCHEDULE OF AUTHORIZED POSITIONS FOR FY2025-26 & FY2026-27

3.3B **Adoption of the FY2025-26 & FY2026-27 Biennial Cemetery Budget**
Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:
Adopt a Resolution entitled:

RESOLUTION NO. WCD2025 - _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR CEMETERY DISTRICT, AUTHORIZING AN ADOPTION OF THE FY2025-26 AND FY2026-27 BUDGETED REVENUES AND EXPENSES

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

3.4 **5-Year Capital Improvement Program (FY 2025/26 - 2029/30)**
Location: Citywide
Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:
Adopt the Five-Year Capital Improvement Program for Fiscal Years 2025/26 through 2029/30.

3.5 **20-Acre Park (CIP 099) - Adopt IS/MND, Approve Land and Water Conservation Fund Grant Application, and Approve Water Use License Agreement Extension**
Location: APN: 380-050-025 and 380-050-027 (northeast of Palomar Street and southwest of Gierson Avenue)
Presented By: Cameron Luna , Public Works/ Engineering Department

RECOMMENDATION:
1. Adopt a Resolution entitled:

RESOLUTION NO. 2025 - ____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM (MMRP) FOR THE 20-ACRE PARK PROJECT LOCATED NORTHEAST OF PALOMAR STREET AND SOUTHWEST OF GIERSON AVENUE (APN: 380-050-025 AND 380-050-027).

2. Adopt a Resolution entitled:

RESOLUTION 2025 - ____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND 20-ACRE PARK PROJECT

3. Approve and authorize the City Manager to sign the Second Amendment to Water License Agreement with CAFH Order at Wildomar, Inc. and related Certificate of Acceptance.

COUNCIL COMMUNICATIONS

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4 League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

Future Agenda Items

RECOMMENDATION:

Title- Councilmember-Anticipated Date

1. Expand Pavement Management/Road Rehab Program for private and public roads - Marquez - TBD
2. Discuss restricting certain future uses on major corridors - Marquez - TBD
3. Street Lighting Options for neighborhoods that don't currently have lighting - Marquez - TBD
4. Discuss potential Public Safety Subcommittee - DePhillippo - TBD
5. Park Rental Policy - Morabito - TBD
6. Shed Setback from property line - DePhillippo - TBD
7. Solar/Battery back up for City Hall - DePhillippo - TBD
8. Collaboration with Native Plant Network - Marquez - TBD
9. ~~Review Pay Plan adopted December 2024 - Morabito - TBD~~

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

Board discussion and determination on whether an absence is excused.

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or, if it is the desire of the Board, the agenda can be reordered, added to, or have items tabled at this time.

4. CEMETERY CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes - May 14, 2025 - Regular Meeting

Presented By: Janet Morales , City Clerk's Office

RECOMMENDATION:

Approve the minutes as presented.

4.2 May 2025 Cemetery Warrant Register

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2024/2025

1. Warrant Register dated 5-1-2025 in the amount of $742.32.
2. Warrant Register dated 5-8-2025 in the amount of $1,387.91.
3. Warrant Register dated 5-15-2025 in the amount of $10,816.56.
4. Warrant Register dated 5-22-2025 in the amount of $41,781.57.
5. Warrant Register dated 5-29-2025 in the amount of $4,496.22.

4.3 April 2025 Cemetery Treasurer's Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the Treasurer’s Report for April 2025.

5. CEMETERY PUBLIC HEARINGS

No items scheduled.

6. CEMETERY GENERAL BUSINESS

No items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

PARTICIPATION

MEETINGS

Regular City Council Meetings are held on the 2nd Wednesday of every month at 6:00 P.M., except for January, where it is held on the 3rd Wednesday of the month, in the City Council Chambers, 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595.

VIEW THE MEETING

1. In Person | City Council Chambers 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595

2. Cable TV | Frontier Channel 36 or AT&T Channel 99

3. Watch Live | https://www.wildomar.gov/129/Agendas-Videos-Watch-Live | Click on the "Watch Live" Meeting Link.

PARTICIPATE IN THE MEETING

1. Fill out the speaker card located on the table near the entrance of the chambers.
2. Submit the speaker card to the City Clerk in the basket located at the front of the chambers.
3. When the City Clerk calls your name, please come up to the front podium.

During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. Public Comments are limited to (3) minutes or such other time as the Council may provide. Per the Brown Act, City Council members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.

ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

REPORTS

All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.wildomar.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

AFFIDAVIT OF POSTING

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.wildomar.gov.

Janet Morales, CMC
City Clerk
Dated: June 5, 2025